

LOTUS CARING HANDS
TRUSTEES REPORT AND FINANCIAL STATEMENTS
FOR THE PERIOD ENDED 31 MARCH 2016

Company Registration Number: 06861610
Charity Registration Number: 1132258

LOTUS CARING HANDS
REPORT AND FINANCIAL STATEMENTS
FOR THE PERIOD ENDED 31 MARCH 2016

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Registered charity number – 1132258
Company number – 06861610

LOTUS CARING HANDS

LEGAL AND ADMINISTRATIVE INFORMATION:

Name & Charity Number:

Company name: Lotus Caring Hands

Company registration number: 06861610

Charity registration number: 1132258

Correspondence Address:

Rye House, Suite 118,

113 High Street,

Ruislip, Middlesex

HA4 8JN

Registered Office:

Rye House, Suite 118,

113 High Street,

Ruislip, Middlesex

HA4 8JN

Trustees:

Shan Mylvaganam

Sandrasegara Sadachchara

Kanagasingam Thavaraj

Rasalingam Ahileswaran

Haran Thiru

Sivaloganathan Jehan

Bankers:

HSBC

26- 28 St. Ann's Road,

Harrow, Middlesex

HA1 1LA.

Accountant:

SUPRA & CO LTD

48 Lulworth Drive,

Pinner, Middlesex,

HA5 1NE

**INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF
LOTUS CARING HANDS
YEAR ENDED 31 MARCH 2016**

I report on the accounts of the charity for the year ended 31 March 2016 which are set out on pages 2 to 9.

RESPECTIVE RESPONSIBILITIES OF TRUSTEES AND EXAMINER

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the 2011 Act;
- to follow the procedures laid down in the general Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act; and
- to state whether particular matters have come to my attention.

BASIS OF INDEPENDENT EXAMINER'S REPORT

My examination was carried out in accordance with the general directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity

INDEPENDENT EXAMINER'S STATEMENT

In connection with my examination, no matter has come to my attention:

(1) which gives me reasonable cause to believe that in any material respect the requirements:

- to keep accounting records in accordance with section 130 of the 2011 Act; and
- to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 2011 Act have not been met; or
- to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



.....
A S Pirapagaren BA (Hons), ACPA
SUPRA & CO LTD

Date: 10 December 2016

48 Lulworth Drive,
Pinner, Middlesex,
HA5 1NE

LOTUS CARING HANDS

Trustees Annual Report for the period ended 31 March 2016

The trustees present their report for the period from 1st April 2015 to 31 March 2016. This report has been prepared in accordance with the Statement of Recommended Practice: Accounting and Reporting by Charities (issued in March 2005) and in accordance with the accounting provisions of the Companies Act 2006.

Objectives and Activities

The overall objective of the charity is the advancement of education for the benefit of public, particularly but not exclusively by the provision of financial assistance to students.

The children/students have been the worst affected by the war in Sri Lanka. They have suffered not only the loss of their near and dear ones but also lost years of education, their skills and the opportunities it brings.

It is well documented that the war has damaged the livelihood of families particularly in North and East of Sri Lanka. As a result children and adult educations are greatly disturbed and the development and employment opportunities are hampered. High percentage of students are affected this include loss of family members, physiological damage (disability) and psychological damage (mental illness). Most cases these lost and damages are to bread winners of families and future of many of today youngsters are in question and they require outside supports. In addition to this thousands of youngsters who left schools with minimal qualifications are facing harsh future with very much limited opportunities. Therefore, LCH believe Education is an important area to tackle and provide as much support as possible to help the society to move forward.

LCH developed its core values based on improving awareness through providing easy access to education not just limited to academic qualification but also hands-on experience to gaining confidence and allow the participants to easily

The aim of the charity during the period has been to secure more sponsors and continue with our core aims and provide as much support as possible to needy youth and children.

Achievements and performance

2015/2016 was another successful year; the charity has reached more and more people, online fundraising activity were expanded and more and more people taking part in our projects. Regular donations remain at similar level and charity is exploring new way to increase regular donation. Coin box collection has seen slow down due less number of volunteers involved, however number of business supporting it remain at similar level. The charity is drawing some plans to improve the income generated from collection boxes.

It is encouraging to see children, youth and their families are helping us in organising events and involved in fund raising. This financial year 3 young people involved in sporting challenge and raised fund via online.

Mahadeva Padipakam, a pioneering project started in 2012/2013 is still going strong. The project is supporting secondary school students from poor background with their studies, homework and addition tuition to improve their standard and keep them engage in education. Already over 200 students benefited from this and the centre is supporting approx. 50 students a year.

The vocational open in Kilinochchi in 2014 in association with local NGO, National Association for Humanitarian Rehabilitation Operation (NAHRO) to help local adult (mainly women) now has completed two batches and over 40 adults benefited from this project. As part of the project work, LCH sponsored for the exhibition of pieces designed by the student from the centre and this has attracted some employment opportunities.

Educational sponsoring of students from poor background in Sri Lanka is continuing and now the charity is directly sponsoring 7 students at higher education and already 4 students have benefited from this scheme and now they have completed their higher education and taken up employment.

Developing relationship with local community and Charities in Sri Lanka and UK has seen significant improvements this financial year and the charity continuously working on this area.

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Future Plans

The Trustees are aiming to increase the number of regular donors, sponsors & corporate sponsors over the next three years.

Plan drawn to introduced Management Committee to actively involved in day-to-day project management, fundraising and promoting and encouraging charitable activities among the local Tamil society.

An event is planned for 2017 to promote charity and raise money for new projects.

Structure, Governance and Management

Governing Document

The organisation is a non-profitable company limited by guarantee. The company was established under a Memorandum of Association which established the objects and powers of the non-profitable company and is governed under its Articles of Association. The company was incorporated on 27 March 2009. The company was registered as a charity on 22 October 2009.

Recruitment and Appointment of the Trustees

The directors of the company are also charity Trustees for the purposes of charity law.

The Trustees regularly review the skills and experience base of its board to reflect the needs of the organisation. Induction is seen as a key element in retaining and supporting Trustees.

Management Committee Induction and Training

New Trustees are given clear advice and support in relation to their obligations. All relevant documentation is made available including details of its resource, the current financial position as set out in the latest set of accounts and information about future plans and the strategic development of the Charity.

Day-to-day management

The Trustees currently undertake the day to day management of the charity due to its current small size. The charity currently has no employees. And the Trustees hope to establish the charity as volunteer based organisation and try to maintains the administration cost as low as possible.

Financial Review, investment policy and reserves

Financial review

At 31 March 2016 the Charity had net assets of £29,918, all of which are £29,918 unrestricted funds.

The Trustees are confident that the Charity is financially secure to deliver its programme of activities for 2016/17.

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Investment policy

As reserves are currently at a low level, all funds are currently held on a bank current and instant access deposit account. Due to scale of the charity and its activities, Trustees do not have an immediate plan for long-term investments.

Reserves policy

The Trustees aim to hold free reserves equal to 12 months' UK running costs. This is to ensure the continued running of the charity if unrestricted funding decreased, until new sources of funding were found. This gives a target for free reserves of around £500. The level of free reserves at 31 March 2016 was £29,918. If the free reserves are above the target level at 31 March 2016, the trustees will consider making an additional distribution of funds to Sri Lanka equal to the surplus.

Risk Management

The Trustees are currently developing their risk management strategy which will include the following areas:

- Students protection policies in respect of charity Trustees who will visit Sri Lanka;
- Financial controls to ensure that sponsorship money is not misappropriated in either the UK or Sri Lanka.

Statement of Trustees' Responsibilities

Charity law requires that Trustees prepare financial statements for each financial year which show a true and fair view of the state of affairs of the charity and its financial activities for that period. In preparing these statements, the Trustees are required to:

- a) select suitable accounting policies and then apply them consistently
- b) make judgements and estimates that are reasonable and prudent
- c) state whether applicable accounting standards and statements of recommended practice have been followed, subject to any departures disclosed and explained in the financial statements
- d) prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in operational existence

The Trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charity and to enable them to ensure that the financial statements comply with the Charitable Companies Act 2006. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the preventions and detection of fraud and other irregularities.

Signed on behalf of the
Trustees:



Shan Mylvaganam

Date: 10 December 2016

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STATEMENT OF FINANCIAL ACTIVITIES FOR THE PERIOD ENDED 31 MARCH 2016

Note	Unrestricted Funds £	Restricted Funds £	Total Funds Funds £
INCOME AND EXPENDITURE			
Incoming resources from			
Generated funds:			
Voluntary income - Members' subs	360	-	360
Donations	9,443	-	9,443
Sponsorship of children	-	-	-
Gift aid donations	-	-	-
Tax receivable on gift aid donations	-	-	-
Other donations less than £500	6,938	-	6,938
Investment income	-	-	-
UK bank interest	21	-	21
Fundraising income - Virgin	13,817	-	13,817
TOTAL INCOMING RESOURCES	30,579	-	30,579
RESOURCES EXPENDED			
Costs of generating funds			
Fund Raising expenses	750	-	750
Charitable activities:			
LCH Projects			
<u>Funds transferred to SriLanka</u>			
One Off Local Projects	10,048	-	10,048
Students Sponsors	13,555	-	13,555
Mahadeva Project	6,000	-	6,000
<u>Other direct costs in UK</u>			
CRB checks	-	-	-
Bank charges	-	-	-
Printing, postage and stationery	- 74	- -	74
Rent - Mail Box	795	-	795
Governance costs			
Legal & Professional Fees	-	-	-
TOTAL RESOURCES EXPENDED	31,074	-	31,074
Net incoming resources for the year	- 494	- -	494
Total funds brought forward at 31 March 2015	30,413	-	30,413
Total funds carried forward at 31 March 2016	29,918	-	29,918

The notes on pages 7 to 8 form part of these accounts.

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BALANCE SHEET AT 31 MARCH 2016

	Notes	2016
CURRENT ASSETS		
Debtors – tax recoverable		-
Cash at bank and in hand		29,918
		<hr/> 29,918
CREDITORS: Amounts falling due within one year		
Accruals		-
		<hr/>
NET CURRENT ASSETS		29,918
FUNDS:		
Restricted	3	-
Unrestricted		29,918
		<hr/>
Total Funds		29,918

The accounts have been prepared in accordance with the Companies Act 2006 relating to small companies.

The company has taken advantage of the exemption from audit available under section 477(2) of the Companies Act 2006 and the Trustees confirm that:

No member have required the company to obtain an audit of the account for the year in question in accordance with section 476 of the Companies Act 2006

The directors acknowledge their responsibilities for:

a) Ensuring the company keeps accounting records which comply with section 386; and

b) Preparing accounts which give a true and fair view of the state of the company as at the end of its profits and loss for the financial year in accordance with section 393, and which otherwise comply with the requirements of the Companies Act relating to accounts, so far as applicable to the company.

Approved by the Trustees on 10th December 2016


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Shan Mylvaganam

10 DEC 2016.

The notes on pages 8 to 9 form part of these accounts.

LOTUS CARING HANDS
NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2016

1 ACCOUNTING POLICIES

a) Basis of accounting

The financial statements have been prepared under the historical cost convention and in accordance with the Financial Reporting Standard for Smaller Entities (effective January 2007) and follow the recommendations in the Statement of Recommended Practice – Accounting and Reporting by Charities published in March 2005.

b) Incoming resources

Grants and donations are credited to the Statement of Financial Activities in the year in which they are receivable and are allocated to the appropriate fund.

Investment income is included when

c) Reserves expended and allocation of costs

Resources expended are recognised in the period in which they are incurred. They include attributable VAT which cannot be recovered. They are allocated to the particular activity to which they relate.

Charitable expenditure comprises those costs incurred by the charity in the delivery of its activities and services for its beneficiaries. As the charity has only one activity, all costs, other than governance costs are allocated against the charitable activity.

Governance costs include those associated with meeting the constitutional and statutory requirements of the charity.

d) Fund accounting

Funds held by the charity

Unrestricted general funds – these are funds which can be used in accordance with the charitable objects at the discretion of the Trustees.

Restricted funds – these are funds that can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Further explanation of the nature and purpose of each fund is included in the notes to the accounts.

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NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2016 (continued)

2 TRUSTEES' REMUNERATION AND RELATED PARTY TRANSACTIONS

No remuneration paid to Trustees.

3 RESTRICTED FUNDS

	Sponsorship Fund £
Incoming resources	-
Outgoing resources	-
	<hr/>
Balance at 31 March 2016	-
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Purpose of restricted funds:

Sponsorship Fund

This fund is for the sponsorship of students attending the University of Jaffna in Sri Lanka.